

Student Services Stamp



DUBLIN
INSTITUTE OF
DESIGN

Student Resubmission Form

1. Resubmissions will only be accepted with a stamped resubmission form, which is available on the Institute website and Moodle.
2. The relevant fees apply, based on whether the first attempt was unsuccessful (resubmission cost of €50) or no submission was made by the deadline (non-submission/resubmission cost of €250).
3. Portfolios from term 1 and term 2 will be made available on 29th April 2019.
4. Term 1 Resubmission date is your last class in Term 3.
5. Term 2 Resubmission date is your last class in Term 3.
6. Resubmissions should be made at the end of class time to your lecturer.
7. Portfolios from Term 3 will be available for collection on 21st June 2019.
8. Term 3 resubmission date is 19th July 2019.
9. Term 3 resubmissions should be made into the Portfolio room at the notified times only and will only be accepted with a stamped resubmission form, which is available on the Institute website and Moodle.
10. **Please note that due to incoming BTEC accreditation changes, which will affect our first-year students only this year, resubmission of work for RQF HNC Programmes will be capped at a Pass.**

In the case where a unit/module remains incomplete at the end of the academic year (30th August 2019), you may be required to repeat the unit/modules in the following academic year. A repeat fee will apply and will be advised accordingly.

Please email registrar@dublindesign.ie if you have any queries on the above.

Student Name:	
Student Number:	
Module/Unit for resubmission	
Assessing lecturer:	

By signing below, you acknowledge that you have read and understood Dublin Institute of Design's guidelines, as outlined at the top of this form, in respect of its Resubmission Process.

Signed

Date
